

Get Started with AI-Powered Notes Assistant in Manage

What You'll Need

All you need is a good omnidirectional microphone.

We recommend devices like the Jabra Speak2 55 MS for the best experience, but the exact model is less important, as long as the microphone meets professional quality standards.

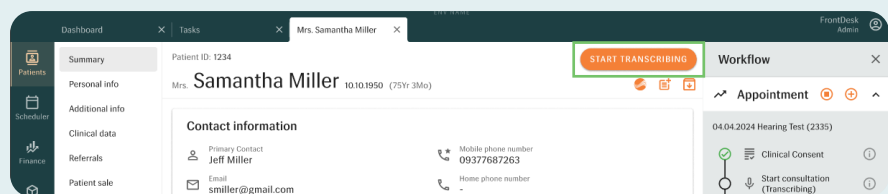
Placement of the Microphone

Ideally it should be placed within a few arm's lengths of both the patient and the audiologist, for example, on the audiologist's desk.

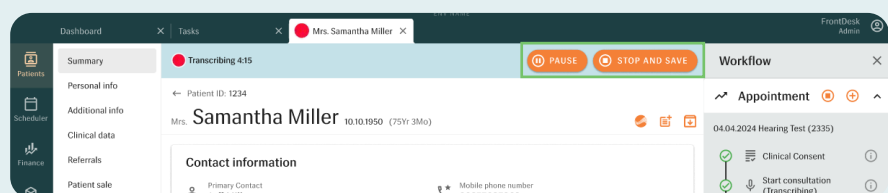
How to Access Notes Assistant in Manage

Notes Assistant will be activated by default for users with administrator permissions, but can easily be enabled for other user roles as needed.

STEP 1: Once assigned, a large orange "Start Transcribing" button will appear on the patient screen — visible on any tab inside the patient module.



STEP 2: Clicking this button (after selecting the microphone) will start the transcription service that will run in the background. You can pause and resume the transcription at any time.



STEP 3: After the consultation, simply click "Stop and Save" to end the transcription session. You will then be presented with the following options for standardized document outputs, based on the transcription:

- Individual Management Plan
- GP Letter
- Journal Notes

Selecting one or more will generate the corresponding documents in a standardized format. The created documents are stored under Journal or Documents in Manage.

A screenshot of a dialog box titled 'Select documents for generation'. It contains a message 'Full transcription saved to Documents' with an information icon. Below, there are checkboxes for 'Journal note' (checked) and 'Document outputs'. Under 'Document outputs', there are checkboxes for 'Individual management plan' (checked) and 'GP referral letter' (unchecked). At the bottom right are 'CANCEL' and 'SAVE' buttons.

Thank you for your continued partnership.

We look forward to your feedback and to making documentation easier, faster, and more consistent together!